

Abbeydore & Bacton Group Parish Council

Minutes of the Ordinary Meeting of
Abbeydore and Bacton Group Parish Council
held in Abbeydore Village Hall on Tuesday 2nd July 2019

No ABPC/MW/099

Present

Councillor Mr D Watkins Chairman
Councillor Mr T Murcott Vice – Chairman
Councillor Mr D Bannister
Councillor Mrs A Booth
Councillor Mr D Cook
Councillor Mr R Fenton
Councillor Mrs W Gunn

Clerk Mr M Walker

Also Present

Two further members of the public

The Parish Council Meeting was formally opened by the Chairman at 8.00pm

1.0 Apologies for Absence

Apologies received and accepted from Councillor Mr M Jenkins and Golden Valley South Ward Councillor Mr Peter Jinman

Parish Lengthsman/Contractor Mr Terry Griffiths, Locality Steward Mr Paul Norris and Police representative not present

2.0 Minutes

The Minutes of the Annual Group Parish Council Meeting No ABPC/MW/098 held on Tuesday 14th May 2019 were unanimously confirmed as a true record and signed by the Chairman.

3.0 Declarations of Interest and Dispensations

3.1 To receive any declarations of interest in agenda items from Councillors
No Declarations of Interest were made

3.2 To consider any written applications for dispensation
There were no written applications for dispensation made

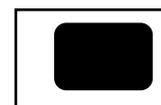
4.0 Financial Report

4.1 Receipts

No receipts received

4.2 Payments

Clerk's Salary June 2019 Gross	£347.76
Mileage	£14.49
Postage	£26.83
Village Hall Electric	£3.00
TAX £69.60 NIC £0.00	
Nett Pay £322.48	
*Cheque Number 000861	
HMR&C 1 st Quarter Payment April May June	£209.00
*Cheque Number 000862	
Malcolm Walker Edit Print & Distribute Newsletter	£278.25
+ Friends of Dore Abbey A5 leaflet Invoice No 586	
*Cheque Number 000864	



{*The Parish Council unanimously authorised the Clerk to obtain cheque signature from Mrs Margaret Jenkins }

Plusnet 22nd May 2019 Invoice No 00002674174-013 £20.84
(DD payment)

4.3 Bank Balance as per Internet Printed Statement @ 1st July 2019

Business Bank Deposit Account £13,061.38

Bank Reconciliation to agree with Internet Printed Bank Statement
02/07/2019 £13,061.38 and signed by the Chairman

Bank Balance as per Internet Printed Statement @ 1st July 2019

Treasurers Current Account £7,448.00

Bank Reconciliation to agree with Internet Printed Bank Statement
02/07/2019 £7,448.00 and signed by the Chairman

Resolved unanimously that all payments are approved

{ Finance Sheets given to all Parish Councillors present }

4.4 Bank Mandate Update

More information required from Councillor Mr T Murcott Vice – Chairman, Councillor Mr D Cook and Councillor Mrs W Gunn

{ The Parish Council resolved for the Clerk to obtain signatures from previous Parish Councillors until the Bank Mandate is authorised }

4.5 Confirmation of Amendment to 2018-2019 Year End (reserves allocation)

The amended was made and unanimously approved by the Parish Council

5.0 Public Question Time

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors

Sylvia Rothwell Abbeydore Village Hall Management Committee member agreed to be the “Defibrillator Guardian” and submit all relevant information to the West Midlands Ambulance Service NHS for their new database and maintain and keep pads etc. up to date

The applicant addressed the Parish Council reference Planning Application 191849 Wellfield Item 10.0 Abbeydore and answered all questions

The Parish Council resolved to move Item 10.00 to after Item 5.0

10.0 Planning Application

Planning Application 191849 Wellfield Abbeydore Hereford
Proposed replacement dwelling

Resolved:- Unanimously to support the application as presented

The Parish Council resumed the correct order of the agenda to Item 6.0

6.0 Neighbourhood Plan Update

The three parishes (Abbeydore & Bacton, Kentchurch and Ewyas Harold) will meet as and when required. Councillor Mr T Murcott will represent Abbeydore & Bacton Group Parish Council at any meetings. Items to include:- Pontrilas Railway Station, Dore Abbey improvements.

cc email to Councillor Mr D Cook

Parish Councillor Mr Nic Eynon had been nominated as Representative for the Kilpeck Parish Council.

A meeting had been arranged with Jesse Norman MP, Golden Valley South Ward Councillor Mr Peter Jinman and Mr Clive Stainton for Friday 5th July 2019 to discuss the Railway Station proposition



7.0 To Receive Reports (if available) from:-

7.1 Golden Valley South Ward Councillor Mr Peter Jinman

Mr Peter Jinman not present but email received 2nd July 2019

“Malcolm, I seem to be having some problems with my email at present. I think that there is a meeting tonight but don't seem to be able to find a confirmatory agenda, either way I now have had to stay over in London for another meeting on Wednesday so would not be able to attend. I think Toby has had an update on the Railway station from Clive Stainton and he and I are due to meet Jesse Norman on Friday to discuss this further.

I am not aware of any planning issues but if there are any comments would be grateful for an update after the meeting if anything is contentious.

As far as Herefordshire Council matters, the new cabinet is still bedding in and the first public meeting was held last week. The first full new council will be a week on Friday. All councillors have had the opportunity of a considerable amount of training as the Governance unit has laid on a notable programme. It has to be said that attendance is difficult given many councillors have employment issues but there have been catch up sessions and repeats.

Regards, Peter”

7.2 West Mercia Police

See item 13.0

7.3 Parish Footpaths

AD 12A New Brook Farm – a new kissing gate has been installed but the footpath has no bridge over the river and is closed at the other end

Clerk to contact Locality Steward Mr Paul Norris

7.3i Officer Vacancy

Councillor Mr T Murcott to contact Mr Joe Rumer with A3 map

7.4 Locality Steward Report Mr Paul Norris

Information sent to Parish Councillors by email

7.4i Damaged stone wall HR2 0AA

Stone wall at Upper House had been hit by a vehicle

Locality Steward Mr Paul Norris had been informed and works scheduled for July 2019

7.5 Terry Griffiths Lengthsman

Terry Griffiths not present

Clerk to instruct works when required

Parish Paths Partnership (P3) and Parish Lengthsman Schemes signed and returned from Balfour Beatty Herefordshire Council

A3 maps given to all Parish Councillors present

8.0 General Power of Competence (GPOC)

To consider the eligibility of Abbeydore & Bacton Group Parish Council to adopt (GPOC)

The Parish Council considered its eligibility for self-accreditation of The General Power of Competence.

1) Total Parish Councillors as at Election on Thursday 2nd May 2019 = 8 (2/3rds of 8 = 6 therefore eligible)

2) Clerk has the relevant **CiLCA** qualifications

The Parish Council having duly considered the criteria unanimously agreed to accredit Abbeydore & Bacton Group Parish Council with the General Power of Competence.

Proposed by Councillor Mrs A Booth and Seconded by Councillor Mr T Murcott Vice – Chairman

9.0 Allowances Scheme for Parish or Town Councillors

To consider allowance scheme

The Parish Council resolved unanimously not to pay their members a basic allowance



11.0 Broadband Update

To receive update from Councillor Toby Murcott
Councillor Mr T Murcott reported on the following:-
Roll out is still on schedule at the moment
Fastershire and Gigaclear will be holding public meetings

12.0 Local Communications

To receive information - Local communications with parishes
Councillor Mr T Murcott asked for an overview relating to Parish Councils and Parish Councillors being more positive
Agenda item for the next full Parish Council meeting

13.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Result

26 th April 2019	Application No 191380 Blackbush Abbeydore Hereford HR2 0AJ Proposed garage Application Granted 11th June 2019
11 th April 2019	Application No 191100 Huntsmans Cottage Abbeydore Hereford HR2 0AD Retention of a mobile home by a dependant family member Still Valid

Correspondence

24 th May 2019	Letter to Mr Bill Millington reference thanks for long service on the Parish Council
24 th May 2019	Letter to Mrs Margaret Jenkins reference thanks for long service on the Parish Council
11 th June 2019	Letter to Abbeydore PCC Mrs Jean Griffiths reference Church Donations
11 th June 2019	Letter to Bacton PCC Mr Bill Millington reference Church Donations
14 th June 2019	Email received from PKF Little John LLP (External Auditors) reference Receipt of Documents – Notification of Exempt Status 2019

June 2019 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

Your team based at Peterchurch PC 164 Roger Bradley 07976 938 755

roger.bradley@westmercia.pnn.police.uk

PCSO 6173 Fiona Witcher 07773 054582 fiona.witcher@westmercia.pnn.police.uk

PCSO 6378 Pete Knight 07773 053919 peter.knight@westmercia.pnn.police.uk

Crime Trends 1st - 31st May 2019 Entry was forced into garden shed at a property in **Bredwardine** between 3.30pm on Sunday 12th May and 2.30pm the following day. A Briggs and Stratton petrol lawnmower was stolen Incident ref 479-s-130519

Between 12noon and 12.30pm on Sunday 19th May, a wallet was stolen from inside an unlocked vehicle in Church Croft, **Madley**. The vehicle was parked while the owner was working at a property; the wallet contained a quantity of cash, a bank card and driving licence Incident ref 334-s-190519

Sometime between 5pm on Friday 17th and 8am on Monday 20th May, 4 front doors and 25 internal doors were stolen from a building site in **Clehonger** Incident ref 229-s-200519

Several roof tiles on the pavilion in **Ewyas Harold** recreation ground were damaged sometime during the evening of Wednesday 22nd May - there have been several instances of minor damage to areas of the recreation ground in recent weeks, please let us know if you have any information about this Incident ref 624-s-240519

A garage at a private dwelling on the outskirts of **Clehonger** was broken into over the Bank Holiday weekend while the occupiers were away and a large quantity of power and hand tools were stolen Incident ref 624-s-280519

If you have any information regarding any crime you can contact police on 101, in an emergency please dial 999

You can also contact Crimestoppers on 0800 555 111 to report any crime or criminal activity anonymously

Arrests A 30 year old male from **Madley** was arrested for driving with excess alcohol, he has been released under investigation



A 74 year old male from **Vowchurch** has been arrested for assault, he has been released under investigation
A 38 year old male from **Kingstone** was arrested for assault, he has been released under investigation

[West Mercia PCC announces summer roadshow dates](#)

Communities are getting the opportunity to talk to their Police and Crime Commissioner, John Campion, at a number of events taking place across West Mercia this summer.

As with previous years, the 'summer roadshow' will give communities the chance to talk to the PCC about concerns and local issues. However, this year, anyone dropping by the stand can also receive a free Smartwater kit to protect their home and property as well as raise concerns about road safety.

As part of the Commissioner's drive to reduce crime and make communities safer, he will be joined by representatives from Smartwater and the West Mercia Police 'We Don't Buy Crime' team at the events.

They will be on-hand to talk to people about the water-based solution which allows property to be marked that can be traced by the police. People will then have the opportunity to sign up to the 'We Don't Buy Crime' scheme to receive a free Smartwater kit.

The Commissioner also wants to hear from the public about their road safety concerns. After announcing an investment of £500,000 to be spent on road safety initiatives, working in partnership with local authorities to improve roads and introducing 70 'mini officers' to police speeding and inconsiderate parking outside schools across West Mercia, this is an area he is keen to talk to people about.

The event programme for this year is as follows:

Bromyard Steam Rally and Gala, Herefordshire – Saturday 29 June

Newport Show, Telford & Wrekin – Saturday 13 July

Bromsgrove Police Station open day, Worcestershire – Saturday 31 August

Ludlow Food Festival, Shropshire – Saturday 14 September

PCC John Campion said: "This year I am focusing on two central parts of my commitment to making

West Mercia Safer, but I want to hear from anyone – whatever the subject. I want to make sure that people get the opportunity to have a strong voice around policing and crime, and it is my role to capture all that is said. So, if you're planning on coming to any of the events, please drop by and say hello."

[Have Your Say on Rural Crime - 7pm on Monday 24th June 2019](#) Would you like to see more police in rural areas? What crime issues are important to you? What would make your community safer?

Rural Crime will be the focus of a live question and answer session hosted by the West Mercia Police and Crime Commissioner.

The meeting will be streamed live on the PCC's facebook page (@WestMerciaPCC), from 7pm on Monday 24th June 2019. The public are invited to ask the questions which the Commissioner and his Deputy Tracey Onslow will put to West Mercia Police Chief Constable Anthony Bangham, and Deputy Chief Constable Amanda Blakeman.

The meeting is the third to be broadcast live, and is part of a series of regular meetings, focusing on key priorities raised by communities.

Commissioner John Campion said "Building safer, more secure rural communities is something that, I and the Chief Constable are committed to. I get clear feedback that this priority is shared by our communities.

I'd encourage people to take advantage of this opportunity, to have a voice at the highest level. Any questions you have about rural policing, funding to tackle rural crime or particular crime types affecting you and your communities, can be addressed in the most open and transparent way."

Questions are invited live during the broadcast, or can be submitted in advance as part of a series of summer roadshows, via a Facebook comment or private message, or via email to

getinvolved@westmercia.pnn.police.uk

For more information about how you can take part visit: <https://www.westmercia-pcc.gov.uk/getinvolved/questions>

For more information on the Summer Roadshows visit <https://www.westmercia-pcc.gov.uk/westmercia-pcc-announces-summer-roadshow-date/>

[Courier Fraud, Bogus Police and Bank Officials Alert](#) ACTION FRAUD ALERT

What you need to know. Individuals have been receiving phone calls from people claiming to be a police officer or banking official. The suspect will say either:

- There has been fraudulent activity at the victims' bank and the staff at the bank are involved, the victim is then asked to withdraw money to either keep it safe or assist the police with their investigation
- A business such as a jewellers or currency exchange is fraudulent and they require the victims' assistance to help secure evidence by purchasing jewellery or exchange a large amount of currency to hand over to the police



• The victims' card has been compromised and used to purchase goods by a suspect, the victim is requested to withdraw their money to keep it safe or hand over their bank card to the police

Occasionally the victim will be told to dial a non-emergency extension of '161' to receive confirmation of the individual's bogus identity, the bogus official will advise the victim to lie about the reason for the withdrawal or purchase if challenged by staff, as the staff member is involved in the fraud.

A courier attends the victim's home address to collect the goods the same day Often the victim is given a code word for the courier as a way of authentication.

Your bank or the police will never:

- Phone and ask you for your PIN or full banking password
- Ask you to withdraw money to hand over to them for safe-keeping
- Ask you to transfer money out of your account
- Send someone to your home to collect cash, PINs, cards to cheque books

To report a possible fraud, or for more information on current fraud/scams, please visit the [Action Fraud Website](#) where you can also sign up for free email alerts

How to Contact Us 101 to talk to your local SNT or report a crime goldenvally.snt@westmercia.pnn.police.uk
www.westmercia.police.uk @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger

News from your local Fire Crews As the summer holidays start and the sun shines, there may be good reason to promote outdoor and summer fire safety messages as well.

Cooking fires Fires from cooking appliances have consistently resulted in around half of all accidental fires in the home in England.

School holidays With children on school holidays, both an opportunity and a problem are presented. With children around, parents/carers are able to cook with their children and teach them cooking fire safety messages. However, it is important to be aware that children may provide a distraction when cooking.

Barbecues You may wish to specifically promote barbecue safety messages as they fit nicely within both cooking and summer fire safety. You may also wish to include barbecue messages on carbon monoxide, with incidents being reported of barbecues being used in enclosed spaces resulting in CO poisoning.

Cooking Fire Safety Messages Cooking fire safety covers a range of issues, from leaving it unattended through to electrical issues and even barbecues. This presents a range of messaging and the need for tailoring of messaging and activity to the relevant audiences. Obviously, having sufficient detection equipment and escape plans remains of high importance.

Cooking safely • Avoid leaving children in the kitchen alone when cooking on the hob. Keep matches and saucepan handles out of their reach to keep them safe

- Make sure saucepan handles don't stick out – so they don't get knocked off the stove
- Take care if you're wearing loose clothing – this can easily catch fire
- Keep tea towels and cloths away from the cooker and hob
- Double check the cooker is off when you've finished cooking
- Take care if you need to leave the kitchen whilst cooking take pans off the heat or turn them down to avoid risk

Take care with electrics • Keep electrics (leads and appliances) away from water.

- Check toasters are clean and placed away from curtains and kitchen rolls.
- Keep the oven, hob and grill clean and in good working order. A build-up of fat and grease can ignite a fire.

Deep fat frying • Take care when cooking with hot oil – it sets alight easily

- Make sure food is dry before putting it in hot oil so it doesn't splash
- If the oil starts to smoke – it's too hot. Turn off the heat and leave it to cool
- Use a thermostat controlled electric deep fat fryer. They can't overheat

What to do if a pan catches fire:

- Don't take any risks. Turn off the heat if it is safe to do so. Never throw water over it
- Don't tackle the fire yourself – Get Out, Stay Out, Call 999.

Barbecues Barbecues don't cause too many fires; but that may be due to a history of excellent message promotion by fire and rescue services! However, it can also be a way in to talk about cooking fire safety more generally.

Barbecue messages include:

- Enjoy yourself, but don't drink too much alcohol if you are in charge of the barbecue or any cooking!
- Make sure your barbecue is well away from sheds, fences, trees, shrubs or garden waste



- Never leave a barbecue or any cooking unattended
- Never use a barbecue indoors
- Keep a bucket of water, sand or a garden hose nearby for emergencies
- Follow the safety instructions provided with disposable barbecues
- Never use petrol or paraffin to start or revive your barbecue; use only recognised lighters or starter fuels on coal
- Empty ashes onto bare garden soil, not into dustbins or wheelie bins. If they're hot, they can melt the plastic and start a fire

Carbon monoxide There have been incidents of people bringing barbecues into enclosed spaces resulting in carbon monoxide poisoning. More detail is available in the June Fire Kills briefing pack and on the Gas Safe Register website. http://www.gassaferegister.co.uk/advice/seasonal_advice/bbq_safety.aspx

Letter sent to Mr Malcolm Walker Parish Clerk reference Pensions Staging Date 1st July 2019
The Pensions Regulator to be contacted

14.0 Agenda of Next Meeting

Local Communications

15.0 Date, Time and Venue of Next Meeting

Confirmed that the next meeting will be the Ordinary Meeting of the Group Parish Council and will be held on **Tuesday 3rd September 2019** in **BACTON Village Hall** meeting to commence at 8.00pm

16.0 Parish Council Clerk's Annual Performance & Salary Review

The Parish Council resolved to hold this item in closed session.

Clerk's Annual performance and Salary Review

The public and Clerk left the meeting room

It was unanimously approved for the Clerk to have an annual increment of 1 Scale Point to SCP 24
Propose by Councillor Mrs A Booth and Seconded by Councillor D Cook

The public and Clerk re-joined the meeting

Parish Council meeting declared closed at 9.15 pm

Signed..... 

Parish Council Vice-Chairman Councillor Mr Toby Murcott.....

Dated this day 3rd September 2019