

Abbeydore & Bacton Group Parish Council

Minutes of the Ordinary Meeting of
Abbeydore and Bacton Group Parish Council
held in Abbeydore Village Hall on Tuesday 14th March 2018

No ABPC/MW/091

Present

Councillor Mr D R Watkins Chairman
Councillor Mrs M J Jenkins Vice – Chairman
Councillor Mr D Bannister
Councillor Mr D Cook
Councillor Mrs W Gunn
Councillor Mr M J Jenkins
Councillor Mr T Murcott

Clerk Mr M Walker

Also Present

Parish Lengthsman/Contractor Mr Terry Griffiths, Joyce Axe, Barbara Lloyd and Sylvia Rothwell
Abbeydore Village Hall Management Committee Members and two further members of the public

The Parish Council Meeting was formally opened by the Chairman at 7.30pm

1.0 Apologies for Absence

Apologies received and accepted from Councillor Mr W (Bill) Millington and Golden Valley South Ward Councillor Mr Peter Jinman
Locality Steward and representative from Golden Valley Safer Neighbourhood Team not present

2.0 Minutes

The Minutes of the Ordinary Group Parish Council Meeting No ABPC/MW/090 held on Tuesday 9th January 2018 were unanimously confirmed as a true record and signed by the Chairman.

3.0 Declarations of Interest and Dispensations

3.1 To receive any declarations of interest in agenda items from Councillors
No Declarations of Interest were made

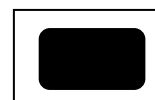
3.2 To consider any written applications for dispensation
There were no written applications for dispensation made

4.0 Financial Report

4.1 Receipts

3 rd Quarter Payment Lengthsman Grant October November December	£127.33
BACS Payment reference 3903138	
Land Registry over payment reimbursement	£50.00
reference 07/02/2018 Wales Office HE58722	
4 th Quarter Payment Lengthsman Grant January February March	
£154.00 not yet received	

4.1i) Invoice ABPC/18/02/30 sent to Ewyas Harold Group Parish Council
reference Joint Neighbourhood Development Plan Referendum Postage Costs
173 x 2nd Class Stamps @ £0.56p each
Total £96.88 not yet received
Invoice ABPC/18/03/01 sent to Ewyas Harold Group Parish Council
reference Joint Neighbourhood Development Plan Hard Copies x 6 plus postage
Total £41.12 not yet received



4.2 Payments

Clerk's Salary February 2018 Gross	£334.96
Mileage	£24.35
Postage	£5.28
NDP Expenses	£41.12
Hall Heating	£4.00
Stationery & consumables	£97.22
TAX £67.00 NIC £0.00	
Nett Pay £439.93	
Cheque Number 000815	
Lambe Corner Solicitors	£36.00
Professional Charges reference Land Registry { Reimbursement paid by Clerk with private cheque }	
Cheque Number 000816	
Terry Griffiths Road Account TGC0308	£554.40
Cheque Number 000817	
Description of work carried out: - Specific Task Work C1222	
The Lodge area	
Jet out blocked road culvert	
Clear gullys and headwalls	
Routine Maintenance Work As Required	
Clear grids and clean out road gully's	
Jet connecting pipes	
Clear road culverts and jet	
Check inspection pits	
Clear ditch headwalls	
Clear grips and reform leads	
Clear minor obstruction from ditches and reform leads	
Clean off road signs	
Clear minor storm debris off roads	
Roads covered on this visit	
C1222	
From the Lodge to parish boundary	
C1223	
C1224	
C1283	
C1221	
Within parish boundary's (Kingstone/Wormbridge	
Materials Marker spray	
M Walker Invoice No 577 Edit Print Distribute Referendum Newsletter	£259.50
Cheque Number 000818	
Clerk's Salary March 2018 Gross	£334.96
Mileage	£11.70
Land Registry	£8.00
Postage	£5.60
TAX £67.00 NIC £0.00	
Nett Pay £293.26	
Cheque Number 000819	
HMR&C 4 th Quarter Payment January February March	£201.00
Cheque Number 000821	
M Walker 2 x Verbatim USB 2.0 8gb Memory Sticks	£11.60
Cheque Number 000823	



4.2i) Bacton Defibrillator Information

Proelectrical Invoice No 000977	£342.05
Defibrillator installation and associated works at Bacton Village Hall Cheque Number 000822	
Medisol BV Invoice No 1084764	£1,197.60
Zoll AED Plus Fully Automatic Defibrillator *Joint Cheque Number 000814	
Medisol BV Invoice No 1085156	£420.00
Defisign 210 Outdoor AED Cabinet *Joint Cheque Number 000814 *Paid for using The Big Lottery Grant	
All information emailed to West Midlands Ambulance Service/NHS Foundation Trust	

4.3 Bank Balance as per statement No 99 @ 2nd March 2018

Treasurers Current Account	£3,284.43
Bank Reconciliation to agree with Bank Statement No 99 14/03/2018 £3,284.43	

Bank Balance as per statement No 43 @ 2nd March 2018

Business Bank Deposit Account	£13,052.70
Bank Reconciliation to agree with Bank Statement No 43 14/03/2018 £13,052.70	

Resolved unanimously that all payments are approved
{Finance Sheets given to all Parish Councillors present}

5.0 Public Question Time

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors

Question Number of dilapidated vehicles parked opposite The Neville Arms and old tyres

Amount of traffic and very dangerous potholes

Clerk instructed to write to Herefordshire Council and cc to Golden Valley South Ward Councillor

Mr Peter Jinman

6.0 Abbeydore Village Hall

6.1 Land Registration

The Land Registry had now confirmed the Completion of Registration for Abbeydore Village Hall, Abbeydore, Hereford HR2 0AA on 7th February 2018

Registered Proprietor Abbeydore & Bacton Group Parish Council

Title Number HE58722

6.2 Updated Hall Committee Constitution

The Parish Clerk had obtained a Village Hall Constitution, Governance and Operating Procedures Document and completed some relevant sections

A meeting to be arranged with Abbeydore Village Hall Management Committee and Parish Council Clerk to discuss document and complete all parts

Complete and shortened document to be emailed to all concerned

The Charity Commission's Website requires updating

At present the only Trustee is Councillor Mr D R Watkins Chairman of Abbeydore & Bacton Group Parish Council

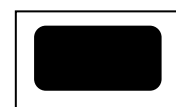
7.0 Neighbourhood Plan Update

The Referendum will take place on Thursday March 15th 2018

Some Ewyas Harold residents seem not to know about the plan

The Joint Neighbourhood Development Plan Referendum information has been included in the Parish Council Newsletter and posted to all residents of Abbeydore & Bacton

A positive outcome is awaited



8.0 To Receive Reports (if available) from:-

8.1 Golden Valley South Ward Councillor Mr Peter Jinman

Mr Peter Jinman not present and no report available

8.2 West Mercia Police

No Police present see Item 12.0

8.3 Parish Footpaths Officer Report

No point in reporting defects as issues from three years ago have still not been attended to
Locality Steward Mr Paul Norris to be invited to the next full Parish Council Meeting

8.4 Locality Steward Report Mr Paul Norris

Not present but generic reports are emailed to Parish Councillors as received
Salt/Grit Bin at Cockyard now empty again
Clerk asked to write to Mr Peter Jinman

8.5 Terry Griffiths Lengthsman and to agree Future Tasks

One Maintenance Day in April
Terry is to be instructed by the Parish Council Clerk with three weeks notice
Total of eight full days during the fiscal year 2018-2019

9.0 Broadband Update

To receive update from Councillor Toby Murcott

Nothing further to report

Works to start February 2019

Abbeydore Village Hall telephone line now working thanks to Councillor Mr T Murcott investigating

10.0 Planning Application and Issues

10.1 Application No 180181 The Dorelands Abbeydore Hereford HR2 0AA

Description Proposed change of use of land from agricultural to glamping site comprising of four bell tents and associated facilities buildings

Type Planning Permission

Resolved:- To support the application which is in general conformity with their emerging NDP with the proviso that consideration should be given to the colour of the “tents” (which are currently to be white) is toned down to reduce the contrast with the surroundings.

Hard copy of the Joint Neighbourhood Development Plan given to the applicant

10.2 Matters relating to base structures at Upper House Farm following the refused Campsite Application

Previous letter and update to be sent to Herefordshire Council

Planting

cc to Golden Valley South Ward Councillor Mr Peter Jinman and Mr Hart

11.0 Reform of Data Protection Regulation 2018

To receive information about 2018 General Data Protection Regulation (GDPR) reform and agree any relevant action required

Information given to all Parish Councillors which comes into force 25th May 2018

Information letter received from DM Payroll Services Ltd

Clerk will pass all information on as and when received

Re-scheduled Herefordshire Council Training to take place on Friday 23rd March 2018

12.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Correspondence

11th January 2018

Information given to Lorna Hollom for St Michael’s Hall

Ewyas Harold reference Hearing Loop details



Report a pothole – Finger Post Signs Junction of B4347
Case Reference Number CAS-665879J5J5K6

February 2018 Golden Valley Safer Neighbourhood Team (SNT) Newsletter

Your team, based at Peterchurch

PC 164 Roger Bradley 07976 938 755 roger.bradley@westmercia.pnn.police.uk

PCSO 6173 Fiona Witcher 07773 054582 fiona.witcher@westmercia.pnn.police.uk

PCSO 6378 Pete Knight 07773 053919 peter.knight@westmercia.pnn.police.uk

Crime Trends [1st – 31st January 2018](#) A Royal Mail post box was stolen from Balls Cross near [Rowlestone](#) sometime between 11.40am on Wednesday 3rd / midday on Thursday 4th January Incident ref 276-s-080118

Sometime between 2nd – 9th January 3 digger buckets and a tree shearer were stolen from an isolated field near [Preston on Wye](#) Incident ref 183-s-090118

Damage was caused to play equipment at the pre school area of [Clehonger](#) primary school sometime overnight on Thursday 11th /Friday 12th January. Several attempts were made to set the wooden playhouse on fire, and some racist graffiti was found written on the walls inside Incident ref 563-s-120118

An isolated rural barn on [Lower Maes Coed Common](#) was broken into sometime between 4pm on Saturday 13th January and 11am on Monday 15th January. A quantity of items were stolen including acetylene cylinders, a welding torch and a large trolley jack. A silver x type jaguar BL05ZKN that was parked outside the barn within the locked yard was also stolen Incident ref 360-s-150118.

A female Charolais cross cow is missing, believed stolen, from a farm on the outskirts of [Ewyas Harold](#). It could have been taken anytime since the beginning of the month and was discovered missing on Tuesday 23rd Incident ref 235-s-250118

Overnight on Saturday 27th and Sunday 28th January, 9 bales of hay used for feeding horses was stolen from a field in Brampton Road, [Madley](#) Incident ref 164-s-280118

If you have any information regarding any of the above crimes you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway. Any incidents stated are infrequent and spread about a wide area, and are over a whole month. Herefordshire is a safe place to live!

Arrests of Note A 24 year old male from Kingstone was arrested for drink/drive and has been released on police bail while enquiries continue.

A 54 year old male from Madley was arrested on suspicion of assault and has been released on police bail while enquiries continue.

Meet the Team Below are some of the venues where we'll be in February if you'd like to come and have a chat. We will try and vary the locations each month, so let us know if there is an event you'd like us to call in at in the future.

Monday 12th February - Coffee Morning at Peterchurch Village Hall between 10.30 – 11am

Tuesday 20th February - [Dorstone](#) Front Room, between 9.30 – 10 am

Wednesday 28th February - [Longtown](#) library, Village Hall, between 3.30 – 4.pm

[Whilst we will make every effort to be at these events as advertised, there may occasionally be operational reasons why we cannot be there, we're sure you will understand if this happens.](#)

[Nuisance phone calls](#) How to prevent nuisance phone calls

Nuisance phone calls come in many different forms. They are an invasion of privacy and can be threatening, abusive or obscene and may include heavy breathing or silence.

They may be random calls by pranksters or targeted calls by people known or not known to the victim, who intend to cause upset or intimidation for revenge, anger or humour.

How to deal with nuisance phone calls:

Don't give out the phone number when answering the phone.

Never give personal information out over the phone to an unknown caller.

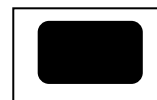
If the call is malicious, try to remain calm as some callers gain pleasure from an emotional response.

Don't engage them in conversation, hang up immediately.

At the end of the call dial 1471 to see if the caller's number has been recorded - if it has, make a note of it and pass it to the telephone service provider.

Report all nuisance calls to the telephone service provider.

If the call was abusive or threatening, contact the police.



If the calls are persistent, the telephone service provider may suggest putting a trace on the line to gather evidence for the police. The police will require evidence of the nuisance calls before they can prosecute.

Keep a log of all the nuisance calls - including the time, date and details of what was said

Service providers can provide a call barring system. Alternatively, it may be worth changing the phone number.

Phone scams The police take phone scams very seriously. Criminals will often use scam phone calls as a way of defrauding people out of their money. On most occasions, people realise that the call is a scam, but we are encouraging people to continue be vigilant.

What to look out for:

Typically scammers will pretend to be from the police, and tell callers that their bank cards have been used fraudulently. Often the callers have stated that they are from the MET police, but they have been known to claim that they are from West Mercia Police, MI6 or the fraud squad. They will often say that they have the offenders in custody.

Usually they will then ask the victim to contact their bank to cancel their cards. In doing so, they will 'hold the line', so the victim believes that they are calling their bank, when in fact they are still on the line to the offenders.

They will then encourage the victims to hand over their bank details, including their PIN which they will often ask them to enter into the keypad of the phone.

Following this they will say that the cards are needed and send a courier to collect them. Sometimes they will ask the victims to give a password which the courier will use to make it appear more genuine. Consequently the offenders have been able to withdraw money from victim's accounts.

On other occasions, rather than sending a courier, they have asked the victims to transfer money to a secure police account, asking them to call back to verify that they are genuine, whilst holding the line.

Sometimes the scammers have told the victims to attend the bank to transfer money but told them that bank employees are involved in the scam, so not to mention it to them.

More recently callers have told victims that they are from Customs and Excise and that they have paid too much tax. In order to get this back they must pay an amount of money via a courier.

These scammers will often target those who are elderly or vulnerable. People with common surnames such as Jones or Smith tend to be targeted more often.

What to do:

We offer the following advice to protect you from these scams:

- Remember police officers, and banks will never ask for account details or PINs over the phone.
- Police officers and banks would never come to your house to collect your cards or property.
- They would also never ask you to transfer money to a secure account.
- If you receive a call like this, hang up immediately and call 101 using another phone. In an emergency or if a crime is in progress call 999
- If you have elderly friends or relatives who may be vulnerable to this scam, please talk to them and make them aware.

How to Contact Us 101 to talk to your local SNT or report a crime goldenvalley.snt@westmercia.pnn.police.uk
www.westmercia.police.uk @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger

26th February 2018 Letter sent to Mr Peter Rostron reference Dore Abbey

The Parish Council were made aware of proposals for Dore Abbey at their January 2018 meeting.

The Parish Council unanimously agreed in principal to support the proposed project and look forward to receiving further information as it becomes available.

The Parish Council would also (if considered appropriate) like to offer practical support with a view to producing a successful outcome to this ambitious project.

Yours Sincerely Malcolm Walker CiLCA Clerk to Abbeydore & Bacton Group Parish Council

Clerk to contact Vowchurch Parish Council Clerk Linda Cowles reference water across road at Vowchurch junction

13.0 Agenda of Next Meeting

Updated Village Hall Committee Constitution and Charity Website

Data Protection Regulation 2018

Locality Steward Mr Paul Norris

Potholes



14.0 Date, Time and Venue of Next Meeting

Confirmed that the next meeting will be the Annual Meeting of the Group Parish Council and will be held on **Tuesday 1st May 2018** in **ABBEYDORE Village Hall** meeting to commence at 7.40pm or immediately on completion of the Parish Meetings if later

Parish Council meeting declared closed at 9.10 p

Parish Council Chairman

Print Name David Watkins

Sign 

Dated this day 1st May 2018