

# Abbeydore & Bacton Group Parish Council

**Minutes of the Ordinary Meeting of**  
**Abbeydore and Bacton Group Parish Council**  
**held in Abbeydore Village Hall on Tuesday 9<sup>th</sup> January 2018**

No ABPC/MW/090

## **Present**

Councillor Mr D R Watkins Chairman  
Councillor Mrs M J Jenkins Vice – Chairman  
Councillor Mr D Bannister  
Councillor Mr D Cook  
Councillor Mrs W Gunn  
Councillor Mr T Murcott  
  
Clerk Mr M Walker

## **Also Present**

Parish Lengthsman/Contractor Mr Terry Griffiths, Barbara Lloyd Abbeydore Village Hall Management Committee Member and one further member of the public  
Golden Valley South Ward Councillor Mr Peter Jinman {apologised for being late due to attendance at a prior meeting }

**The Parish Council Meeting was formally opened by the Chairman at 7.30pm**

## **1.0 Apologies for Absence**

Apologies received and accepted from Councillor Mr W (Bill) Millington  
Councillor Mr M J Jenkins not present  
Locality Steward and representative from Golden Valley Safer Neighbourhood Team not present

## **2.0 Minutes**

The Minutes of the Ordinary Group Parish Council Meeting No ABPC/MW/089 held on Tuesday 7<sup>th</sup> November 2017 were unanimously confirmed as a true record and signed by the Chairman.

## **3.0 Declarations of Interest and Dispensations**

**3.1** To receive any declarations of interest in agenda items from Councillors  
No Declarations of Interest were made

**3.2** To consider any written applications for dispensation  
There were no written applications for dispensation made

## **4.0 Financial Report**

### **4.1 Receipts**

Precept request for 2018/2019 fiscal year for £9,200.00 submitted  
Big Lottery Fund Grant for Defibrillator Project at Bacton Village Hall £2,174.00

### **4.2 Payments**

Clerk's Salary December 2017 Gross £334.96  
Mileage £4.32  
Postage £1.12  
Hall Heating £3.00

TAX £67.00 NIC £0.00

Nett Pay £276.40

Cheque Number 000809

HMR&C 3<sup>rd</sup> Quarter Payment October November December £201.00

Cheque Number 000810

Terry Griffiths Road Account TGC0241 £458.40

Cheque Number 000811

Description of work carried out: -Work Sheet for TGC 0241

Routine Maintenance Work



Clear grids and clean out road gully's  
 Jet connecting pipes  
 Clear road culverts and jet  
 Check inspection pits  
 Clear ditch headwalls  
 Clear grips and reform leads  
 Clear minor obstruction from ditches and reform leads  
 Clean off road signs  
 Clear minor storm debris off roads  
 Strim round grit bins and road signs  
 Strim verges on bends junction splays and areas regularly used by pedestrians and no footway is present  
 Roads covered on this visit  
 C1212  
 From parish boundary to B4347  
 C1209  
 From B4347 to U74210  
 U47210  
 C1225  
 Materials Marker spray  
  
 Clerk's Salary January 2018 Gross £334.96  
 Postage £0.56  
 TAX £67.00 NIC £0.00  
 Nett Pay £268.52  
 Cheque Number 000812  
 Land Registry Fees reference Abbeydore Village Hall £160.00  
 Cheque Number 000813  
  
 Information Commissioner's Office Data Protection paid until 20<sup>th</sup> November 2018  
 Z928127X £35.00

**4.3 Bank Balance** as per statement No 96 @ 4<sup>th</sup> December 2017

Treasurers Current Account £4,374.79  
 Bank Reconciliation to agree with Internet printed Bank Statement  
 08/01/2018 £5,959.08

**Bank Balance** as per statement No 40 @ 4<sup>th</sup> December 2017

Business Bank Deposit Account £13,051.06  
 Bank Reconciliation to agree with Internet printed Bank Statement  
 08/01/2018 £13,051.63

**Resolved unanimously** that all payments are approved  
 {Finance Sheets given to all Parish Councillors present}

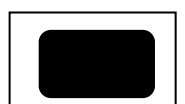
**5.0 Public Question Time**

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors  
 No matters raised

**6.0 Abbeydore Village Hall**

**6.1 Land Registration**

Information had been sent to The Land Registry (23<sup>rd</sup> October 2017) reply received by email dated 11<sup>th</sup> December 2017 "average completion time for first registration is 67 business days from receipt. Application currently at 39 business days."  
 Email and letter received 5<sup>th</sup> January 2018 – more information required



## **6.2 Updated Hall Committee Constitution**

*A new Village Hall Constitution had been produced by Sylvia Rothwell*

*They are going to check with The Charities Commission as to protocol when producing a new Constitution*

The Parish Clerk would investigate with The Charities Commission as to protocol for producing a new constitution

Parish Clerk to contact Mrs Joyce Axe or Mrs Sylvia Rothwell

## **6.3 Awards for All – Grant Application for Bacton Village Hall Defibrillator**

Grant applied for and £2,174.00 has been awarded and deposited in the Bank Account by BACS Transfer

Clerk instructed to order Defibrillator and organise installation plus light and sensor

Abbeydore Village Hall Defibrillator details to be logged and sent to West Midlands Ambulance Service NHS Foundation Trust for registration

Abbeydore Village Hall telephone line not working – no dial tone

Councillor Mr T Murcott to investigate

## **7.0 Neighbourhood Plan Update**

Councillor Mr T Murcott gave a brief update of progress to date

The Plan had completed the Regulation 16 Submission

An External Examiner had approved the Plan during November 2017

The Referendum will take place in March 2018 hopefully on the 15<sup>th</sup>

Advertising required for Referendum

The Neighbourhood Development Plan although not fully “made” does however carry weight with regards to planning applications

There may be a possibility of Pontrilas Station re-opening

## **8.0 To Receive Reports (if available) from:-**

### **8.1 Golden Valley South Ward Councillor Mr Peter Jinman**

Mr Peter Jinman not present

### **8.2 West Mercia Police**

No Police present

### **8.3 Parish Footpaths P3 Officer Report**

Nothing to report

### **8.4 Locality Steward Report Mr Paul Norris**

Not present but generic reports are emailed to Parish Councillors as received

### **8.5 Terry Griffiths Lengthsman and to agree Future Tasks**

Grit Bins empty – Terry to refill asap

Mr Peter Jinman to be asked to contact Paul Norris

Photographs and locations of defects to be sent to the Clerk

Ditches

Blackmoor Bridge no Barriers (Terry to send photograph)

Potholes

Full maintenance day late February early March 2018

Lengthsman & Parish Paths Partnership (P3) Expression of Interest Form 2018/2019 completed to be returned to Balfour Beatty Herefordshire Council

Report a pothole - School Lane pothole Case Reference Number CAS-660278-P5R6Y9

Report a pothole – C1207 Bacton Hall – Lower Grange pothole and grit bin

Case Reference Number CAS-660280-G2F5D8

Report road signage defects – Finger Post B4347 and C12\*\* - Bacton

Case Reference Number CAS-660279-L5L7G7



## 9.0 Dore Abbey Project

To receive information regarding the proposed project with a view to considering formal support

Mr Peter Rostron and Group want to improve and expand Dore Abbey as a tourist destination, with car parking etc.

Approximately 80 people attended a public meeting

£1 million community project

Funding has been obtained for initial feasibility study, a 6-12 month analysis

Heritage Development Officer involved

Wednesday 18<sup>th</sup> April 2018 there is a Stakeholder Meeting and Councillor Toby Murcott has been invited, due to his connection with the Neighbourhood Development Plan

The Parish Council resolved unanimously to send a letter of support in principal and asked to be kept informed

Well done to Toby

## 10.0 Broadband Update

To receive update from Councillor Toby Murcott

Gigaclear are undertaking the contract but works for the Bacton area hopefully will take place in 2019

## 11.0 Reform of Data Protection Regulation 2018

To receive information about 2018 General Data Protection Regulation (GDPR) reform and agree any relevant action required

Information given to all Parish Councillors which comes into force 25<sup>th</sup> May 2018

Information letter received from DM Payroll Services Ltd

Clerk will pass all information on as and when received

## 12.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

### Planning Information

- 4<sup>th</sup> September 2017      172150 Upper House Farm Bacton Hereford HR2 0AU  
Proposed campsite for 5 no demountable tents (6 month holiday season)  
Planning Permission  
**Planning Permission Refused 6<sup>th</sup> November 2017**
- 2<sup>nd</sup> October 2017      172869 The Stables Tearoom Abbeydore Court Hereford HR2 0AD  
Proposed demolition of existing tea room conservatory and erection of replacement tea room extension  
Planning Permission  
**Planning Permission Granted 6<sup>th</sup> November 2017**
- 12<sup>th</sup> October 2017      173617 Bannut Tree Abbeydore Hereford HR2 0AG  
Proposed 3 bay oak frame garage with office above  
Full Householder  
**Planning Permission Granted 20<sup>th</sup> November 2017**
- 7<sup>th</sup> November 2017      Public Path Diversion Order Highways Act 1980, Section 119  
Footpath AD4 (Part) Abbeydore  
**Notice of Confirmation, Confirmed Order and Order Plan**

### Correspondence

29<sup>th</sup> June 2016

*Letter sent to Mr Paul Rone reference P3 Grant*

*Reply still awaited*

## **December 2017 Golden Valley Safer Neighbourhood Team (SNT) Newsletter**



Your team, based at Peterchurch PC 164 Roger Bradley 07976 938755

[roger.bradley@westmercia.pnn.police.uk](mailto:roger.bradley@westmercia.pnn.police.uk)



PCSO 6173 Fiona Witcher 07773 054582 [fiona.witcher@westmercia.pnn.police.uk](mailto:fiona.witcher@westmercia.pnn.police.uk)

PCSO 6378 Pete Knight 07773 053919 [peter.knight@westmercia.pnn.police.uk](mailto:peter.knight@westmercia.pnn.police.uk)

We'd like to take this opportunity to wish you all a safe and happy festive season

News from the Nick Last week we finally moved out of the police station and into offices within the fire station just along the road.

As with all moves, it was a bit chaotic for a day or two, and there have been a couple of minor teething problems but we are now settled in, and have been made to feel very welcome by our Hereford & Worcester Fire & Rescue (HWFR) colleagues.

We have no landline at present, we are led to believe we will have a dedicated line soon, but in the meantime if you wish to contact us on non urgent matters, our mobile numbers are on the front page.

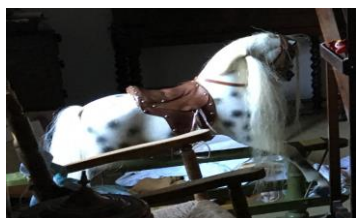
As with the old station, there is no counter service and we are unable to receive callers at the door without a prior appointment, so please call us if you need to see us and we can arrange a mutually convenient time and location.

Crime Trends **1st – 30th November 2017** Sometime between 1.30pm on Saturday 4th and 1.30pm on Sunday 5th November, damage was caused to the perimeter fence of **Madley** Environmental Study Centre and a cabin on the site was broken into. A few sweets were taken from the site Incident ref 168-s-061117

A number of items were stolen from the front and rear of a property in **Clifford** sometime in the three weeks leading up to 12th November. Items taken include a mobility scooter – make unknown, a bag of chopped wood and a chainsaw Incident ref 412-s-12.11.17

Two pints of milk were stolen from a rear doorstep in Lowfield Meadow, **Kingstone**, between 5am and 8.15 am on Tuesday 14th November Incident ref 238-s-141117

A holiday cottage in **Michaelchurch Escley** was broken into sometime during the four weeks leading up to 15th November, and a rocking horse was stolen – see photo overleaf Incident ref 179-s-151117



If you have any information regarding any of the above crimes you can contact police on 101, in an emergency please dial 999. Please be aware that any information provided within this letter is to inform you of incidents of note and to request possible assistance. We do not want to worry you in anyway.

Any incidents stated are infrequent and spread about a wide area, and are over a whole month.

Herefordshire is a safe place to live!

Where's PC Badger?

Last month PC Badger was by the memorial cross in Moccas, we received three correct answers; Amanda from Preston on Wye, Jill from Moccas and Katherine – not sure where Katherine is from This month, PC Badger is keeping warm in the station.

Arrests etc for November

Two males from Hereford, one aged 18 and one aged 19 were issued with £80 fixed penalty notices by colleagues from Herefordshire Council's Community Protection Enforcement team for fly tipping in **Ruckhall** in September. A quantity of used gas canisters were found in bin liners thrown behind a hedge by a local resident, and enquiries by the CPE team led them to the culprits, who admitted the offence in interview.

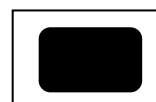
A 21 year old male from **Eaton Bishop** was arrested for criminal damage, he received a caution.

A 16 year old male and an 18 year old male, both from **Kingstone**, were arrested on suspicion of burglary in the village. They were released without charge.

A 40 year old male from **Ewyas Harold** was arrested on suspicion of drink/drive on the A465, he is on police bail.

A 26 year old male from **Eaton Bishop** was arrested on suspicion of being drunk and disorderly, and assault; he is on police bail.

A 17 year old male from **Pontrilas** was arrested on suspicion of drink/drive and is on police bail.



View from the Office We are very lucky to travel around The Golden Valley every day and see some of the fantastic views it has to offer. These sheep playing ‘follow my leader’ were spotted by Fiona one morning a few months ago.

How to Contact Us 101 to talk to your local SNT or report a crime

[goldenvalley.snt@westmercia.pnn.police.uk](mailto:goldenvalley.snt@westmercia.pnn.police.uk) [www.westmercia.police.uk](http://www.westmercia.police.uk) @GValleyCops

Only call 999 in an emergency, when a crime is in progress or life is in danger

Slow internet access for the Police

Ward Councillor Mr Peter Jinman apologised for being late due to attendance at a prior meeting  
Advised wide spread advertising was required for the Referendum for the Joint Neighbourhood Development Plan in March 2018

Mentioned the possibility of Pontrilas Station re-opening

Locality Steward Mr Paul Norris to be invited to the next full Parish Council meeting in March

**13.0 Agenda of Next Meeting**

Updated Village Hall Committee Constitution

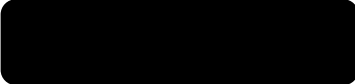
Data Protection Regulation 2018

Locality Steward Mr Paul Norris

**14.0 Date, Time and Venue of Next Meeting**

Confirmed that the next meeting will be an Ordinary Meeting of the Group Parish Council and will be held on **Tuesday 6<sup>th</sup> March 2018** in **ABBEYDORE Village Hall** meeting to commence at 7.30pm

Parish Council meeting declared closed at 9.00 pm

Signed.....  .....

Parish Councillor Mr D R Watkins Chairman

Dated this day 6<sup>th</sup> March 2018