

Abbeydore & Bacton Group Parish Council

Minutes of the Ordinary Meeting of
Abbeydore and Bacton Group Parish Council
held in Abbeydore Village Hall
on Tuesday 4th July 2017

No ABPC/MW/087

Present

Councillor Mr D R Watkins Chairman
Councillor Mrs M J Jenkins Vice – Chairman
Councillor Mr D Bannister
Councillor Mr D Cook
Councillor Mr M J Jenkins
Councillor Mr W (Bill) Millington
Councillor Mr T Murcott

Clerk Mr M Walker

Also Present

Joyce Axe and Barbara Lloyd Abbeydore Village Hall Management Committee and one further member of the public

The Parish Council Meeting was formally opened by the Chairman at 8.00pm

1.0 Apologies

Apologies were received and accepted from Councillor Mrs W Gunn
Ward Councillor, Representative from Golden Valley Safer Neighbourhood Team,
Parish Lengthsman and Locality Steward not present

2.0 Minutes

The Minutes of the Annual Group Parish Council Meeting No ABPC/MW/086 held on Tuesday 2nd May 2017 were unanimously confirmed as a true record and signed by the Chairman.

3.0 Declarations of Interest and Dispensations

3.1 To receive any declarations of interest in agenda items from Councillors

No declarations of interests were made

3.2 To consider any written applications for dispensation

There were no written applications for dispensation made

The Parish Council resolved to change the order of business at this time to Item 6.0

6.0 Abbeydore Village Hall

The Parish Clerk gave an overview of the position to date with reference to the insurance and electrical certification.

Village Hall Committee members Joyce Axe and Barbara Lloyd reiterated the situation.

Insurance acquired with all Electrical Condition Reports provided and paperwork completed by the Management Committee.

Extra electrical works to be put on hold for the time being.

New plan to be drawn up with roles of the Management Committee and the Parish Council as to who is responsible for what.

Land Registry contacted reference Abbeydore Village Hall Registration

The Parish Council resumed the correct order of business at this time to Item 4.0



4.0 Financial Report

4.1 Bank Balances as per statements @ 2nd June 2017

Treasurers Current Account	£12,444.01
Business Bank Deposit Account	£4,049.83

4.2 Receipts

HMR&C VAT Claim 01/04/2016-31/03/217	£1,975.02
BACS reference 45349	

4.3 Payments

Clerk's Salary May 2017 Gross	£319.07
Mileage	£22.95
Postage	£7.07

TAX £63.80 NIC £0.00

Nett Pay £285.29

Cheque Number 000794

Clerk's Salary June 2017 Gross	£319.07
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Mileage £8.64

Postage £10.61

Hall Heating £1.00

TAX £63.80 NIC £0.00

Nett Pay £275.52

Cheque Number 000793

HMR&C 1 st Quarter Payment April May June	£191.40
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Cheque Number 000795

Terry Griffiths Road Account TGC0062	£458.40
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Cheque Number 000797

Description of work carried out:-Routine Maintenance Work

Clear grids and clean out road gully's

Jet connecting pipes

Clear road culverts and jet

Check inspection pits

Clear ditch headwalls

Clear grips and reform leads

Clear minor obstruction from ditches and reform leads

Clean off road signs

Clear minor storm debris off roads

Strim round grit bins and road signs

Strim verges on bends junction splays and areas regularly used by pedestrians and no footway is present

Roads covered on this visit:-

C1212

From parish boundary to B4347

U74212

U74209

To parish boundary

C1209

From parish boundary

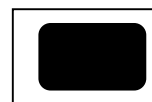
C1224

C1223

Materials Marker spray

M Walker Edit Print and Distribute Annual Report Newsletter Invoice No 572	£258.00
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Cheque Number 000798



Clerk's Salary July 2017 Gross	£322.29
Mileage	£6.30
Postage	£2.24
TAX £64.40 NIC £0.00	
Nett Pay	£266.43
Cheque Number	000799

Resolved unanimously that all payments are approved

{Finance Sheets given to all Parish Councillors present and posted to Councillor Mrs Wendy Gunn }

5.0 Public Question Time

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillors

No matters raised

7.0 Neighbourhood Plan Update

Councillor Mr T Murcott gave a brief update of progress to date

The Plan has now been accepted for the Regulation 16 Submission 6 week consultation to Herefordshire Council as presented.

All financial issues had now been resolved by Ewyas Harold Group Parish Council.

8.0 To Receive Reports from:-

8.1 West Mercia Police

No Police present see Item 12.0

8.2 Ward Councillor's Report

No Ward Councillor present and no report available

8.3 Parish Footpaths P3 Officer Report

Councillor Mr D Cook and Footpaths P3 Officer had nothing to report except that no materials had been received and no contact with Linzy Outtrim Locality Steward.

8.4 Locality Steward Report

See Item 12.0 Information Sheet

9.0 Policy Reviews

9.1 To ratify the Parish Council's Revised Standing Orders

Standing Orders already approved and now signed by Councillor Mr D R Watkins Chairman, Councillor Mrs M J Jenkins Vice – Chairman and witnessed by the Parish Clerk

9.2 To ratify the Parish Council's Revised Financial Regulations

Financial Regulations already approved and now signed by Councillor Mr D R Watkins Chairman, Councillor Mrs M J Jenkins Vice – Chairman and witnessed by the Parish Clerk

9.3 To ratify the updated Parish Council Asset Register

Asset Register unanimously approved.

9.4 To ratify the updated Parish Council Risk Assessment Schedule

Risk Assessment Schedule unanimously approved.

10.0 Broadband Update

To receive update from Councillor Toby Murcott

Gigaclear are now edging ever closer to enable all properties to have faster broadband, maybe within 12-18 months. It is definitely happening and it will be the best in the country.

11.0 Potential Inappropriate Land Use

11.1 Issues reported about numerous vehicles parked on the verges

Councillor Mrs W Gunn not present so no update

Certificate of Lawful Use or Development granted 11th July 2016

Agenda item for the next full Parish Council meeting



11.2 Issues reported about un-authorized static and touring caravans

The Neville Arms is not a Public House any more but no planning application for change of use had been received. Clerk to investigate

12.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Information

21st April 2017 Application No 171375
Brampton Hill Farm, Wormbridge, Hereford HR2 9HX
Extension to first floor

Planning Permission Granted 1st June 2017

19th May 2017 Application No 171665
Farm House Farm, Abbeydore, Hereford HR2 0AL
Propose to build an oak frame, traditional style 2 bay garage

Planning Application Still Valid

Correspondence

2nd May 2017 Balfour Beatty / Herefordshire Council
Parish Lengthsman and Parish Paths Partnership (P3) Schemes
Contract returned and signed
P3 Scheme section not relevant

2nd May 2017 Letter sent to Terry Griffiths Lengthsman
Reference 2017-2018 Schedule of Works

30th May 2017 Seafarers UK
Letter and Poster reference Fly the Red Ensign for Merchant Navy Day

29th June 2016 Letter sent to Mr Paul Rone reference P3 Grant
Reply still awaited

2nd June 2017 **Golden Valley Locality Briefing**

Dear All, As Linzy is on leave today, I am pleased to report that the following works, amongst others, have taken place in the Golden Valley Locality

Golden Valley North: Potholes filled on Priory Wood

Golden Valley South: Potholes filling in the following areas: Mill Road, Tremorithic Road from Cwn Road & Tremorithic Road

Stoney Street: Potholes filling on Gorsty Common Road

Gullies jetted on C1097 from The Steps to Bishon Lane, Lara Edwards

9th June 2017 **Golden Valley Locality Briefing**

Dear All Here is the summary of works carried out in the Golden Valley locality over the past week

Golden Valley North PROW: delivery of goods to a P3 parish, and to a landowner

Pothole repairs on the C1193 at Preston on Wye, B4352 at Moccas

Street sweeping at Cusop

Golden Valley South Sign repairs on the B4347 at Pontrilas

Fly tipping collection from the C1239 at Kentchurch

Stoney Street Footway patching in Birch Hill Road in Clehonger

Pothole repairs in Birch Hill Road in Clehonger, on the A438 at Byford

Sign repairs on the B4352 at Tyberton

PROW: supply of furniture to landowner

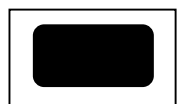
Removal of a tree branch from the carriageway B4349 at Clehonger Best wishes Linzy

16th June 2017 **Golden Valley Locality Briefing**

Dear All Here is the summary of works carried out in the Golden Valley locality over the past week

Golden Valley North Pothole repairs in the C1205 at Michaelchurch Escley, and Dorstone Hill

Drainage works on the C1206 at Michaelchurch Escley



Removal of a fallen tree from the B4352 at Moccas
Removal of graffiti from Long Lane in Peterchurch
Golden Valley South Pothole repairs on the C1205 at Longtown, C1206 at Craswall to Vowchurch, C1213 in Dulas, and along the B4347 at Vowchurch
Stoney Street Pothole repairs on the C1098 at Madley to Lulham
Flytipping collection from the A438 at Swainshill Best wishes Linzy

23rd June 2017 **Golden Valley Locality Briefing**

Dear All Here is the summary of works carried out in the Golden Valley locality over the past week
Golden Valley North Nil to report

Golden Valley South Fly tipping collection from the C1239 in Kentchurch

Stoney Street Gully cleansing on the C1098 at Bridge Sollars

Pothole repairs along the C1098 Madley to Lulham, and on Gorsty Common Road in Clehonger

This week defects have been raised in Pontrilas, Craswall, Longtown, Michaelchurch Escley, Newton St Margarets, Vowchurch, Clehonger and Ewyas Harold.

The monthly B, and Priority C/U road inspections are also underway

Maps and timetables for grass cutting and potholes are available on the Council's website, which is currently undergoing a bit of a revamp. We are working with our colleagues at Herefordshire Council to ensure that useful information, like grass cutting schedules, and how to report a pothole, are available to view 24 hours a day. In the meantime if you wish to report a defect, please call our Customer Services team on 01432 261800, or use <https://myaccount.herefordshire.gov.uk/report-a-pothole>

Current and future road closures in our area can be seen on www.roadworks.org. Best wishes Linzy

Golden Valley Safer Neighbourhood Team (SNT) Briefing 2nd - 9th June 2017

Crime Trends Abbeydore An outbuilding at an isolated property was entered overnight on Sunday 4th/Monday 5th June and several items were stolen including a Husqvana chainsaw, a Stihl strimmer and a hedge trimmer

Incident ref 77-s-050617

A BMC Race Machine RM01 road bike with a black Ritchie saddle and shimano dura ace pedals was stolen from a workshop in the garden of a property in the village at about 5am today (Friday 9th June). The owner's dogs started barking but by the time they went to investigate they heard a vehicle driving away. Also taken were a Honda strimmer and a Stihl chainsaw. Below is a picture of a similar bike Incident ref 80-s-090617



Clehonger Once again the primary school has been broken into and damage caused to doors at the premises, this happened sometime over the half term break. A child's bicycle was thrown into the wildlife pond, along with a metal sign belonging to the school. Nothing was taken on this occasion. If you live in the village and are aware of anyone on the site when they shouldn't be, please call 101 and report it Incident ref 67-s-050617

Between 2pm and 4pm on Wednesday 6th June, a house in Poplar Road was burgled. The offenders gained entry through a downstairs front window which had been jemmied open, and an untidy search was made of the entire house. Money and jewellery were taken.

A neighbour reports seeing a white BMW saloon in the area with tinted windows, it sped off from the area at around 2.30pm Incident reference 531-s-070617

Ewyas Harold A vehicle parked at the end of a residential drive on the Pontrilas Road was damaged between Saturday 3rd June and Tuesday 6th June; scratches and dents were left on the driver's door and the rear nearside wing Incident ref 343-s-060617



A house in the village near the Pontrilas Road was burgled sometime between Monday 5th June and Friday 9th June whilst the occupants were away. The offenders climbed over a side gate and broke wooden panels in a rear door to gain entry. An untidy search was made and it isn't yet known what was taken
Incident ref 223-s-090617

Kerry's Gate Two large 47kg bottles of calor gas were stolen from an outbuilding at an isolated property sometime between Sunday 3rd/ Wednesday 6th June Incident ref 456-s-080617

Madley Wooden buildings at the Madley Environmental Study Centre in Stoney Street were broken into overnight on Monday 4th/Tuesday 5th June and again on the following night, and several cash tins containing money were stolen - please keep your eyes open for the empty tins as they will probably have been discarded nearby Incident ref 145-s-060617

Peterchurch An elderly resident from Wellbrookside was visited at 2.30pm on Wednesday 7th June by two males in their early 20's claiming to be from 'The Water Board', telling her there had been an explosion in the village affecting the water supply, and they needed to check all her water pipes. They came into her kitchen and one of the males wanted to look under the sink, the other made to go into the rest of the house. Fortunately, the lady wasn't taken in by their story and told them she would call her brother to come round to see them. At this point they left, no car was seen or heard, and it isn't known which direction they went. They were both in their early 20's with slight Irish accents, one was wearing a baseball cap and had a blue check shirt on. At least one of them was wearing black gloves Incident ref 526-s-070617

Scams We are receiving a number of calls from concerned residents reporting multiple calls from persons purporting to be from the HMRC. The general theme is that answerphone messages are left asking the resident to phone a number back immediately or be threatened with legal action. If the number is phoned, someone tells the resident that they have defaulted on their tax and asks them to pay a (large) sum of money, threatening the resident that they will have their possessions removed and face arrest.

The conversations are a more in depth than my wording and can be very convincing, enough to cause alarm and concern.

Please be advised this is another scam along the HMRC theme. The perpetrators continually tweak the theme, enough to scare and frighten some people. If you receive such phone calls delete the message, do not phone the number given; if you answer such a call hang up, do not divulge personal information. Please be vigilant to this, keep an eye on anyone who may perhaps be convinced by this as the callers persist by leaving multiple messages.

Good News The large metal box stolen from Clodock Church has been found in woodland near Abergavenny, along with most of the registers although unfortunately they were not left in the box and have become very damp. They have been returned to the church and specialist help will be sought to ensure the records are saved.

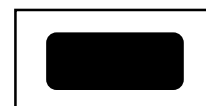
Found Bike The bike pictured below was found near a farm in Clehonger - if you know who it belongs to, please get in touch.



Mobile phones We are now in receipt of our new phones, so please note the new numbers below, the old number is no longer in use and there's an answerphone message on there giving our new numbers. Can I remind you however that these phones are not monitored when we are off duty so only leave non urgent messages.

The phones are smartphones and we can use them to check our work e-mails, look at incident logs, write reports and many other things that we'd normally have to come back to the station for. Of course, we need 4g or Wifi to do this so we might be seen in a café or somewhere similar using our phones - so if you do see us - we are working and not on Facebook or playing games (honest!) Kind Regards *Fiona*

Golden Valley Safer Neighbourhood Team



Received after paperwork posted.

Pontrilas Woodland Management Plan considered but no action required.

13.0 Agenda of Next Meeting

Issues reported about numerous vehicles parked on the verges
Neighbourhood Development Plan
Abbeydore Village Hall

14.0 Parish Council Clerk's Annual Performance & Salary Review

Clerk's Annual performance and Salary Review

Resolved that this item be held in closed session

The Clerk and public left the meeting room

Councillor Mrs M J Jenkins Vice – Chairman took the notes for the minutes


Resolved unanimously to increase the Parish Clerk's salary by one point to SCP29 for the fiscal year 2017-2018.

Proposed by Councillor Mrs M J Jenkins Vice – Chairman and Seconded by Councillor Toby Murcott

15.0 Date, Time and Venue of Next Meeting

Confirmed that the next meeting will be an Ordinary Meeting of the Group Parish Council and will be held on **Tuesday 5th September 2017** in **BACTON Village Hall** meeting to commence at 8.00pm

Parish Council meeting declared closed at 9.20 pm

Signed..........

Parish Councillor Mr D R Watkins Chairman

Dated this day 5th September 2017