

# Abbeydore & Bacton Group Parish Council

**Minutes of the Ordinary Meeting of**  
**Abbeydore and Bacton Group Parish Council**  
**held in Abbeydore Village Hall**  
**on Tuesday 5<sup>th</sup> January 2016**

No ABPC/MW/078

**Present**

Councillor Mr. D. R. Watkins Chairman  
Councillor Mrs. M. J. Jenkins Vice – Chairman  
Councillor Mr. D. Bannister  
Councillor Mr. D. Cook  
Councillor Mrs. W. Gunn  
Councillor Mr. M. J. Jenkins  
Councillor Mr. T. Murcott  
  
Clerk Mr. M. Walker

**Also Present**

Five further member of the public

**The Parish Council Meeting was formally opened by the Chairman at 7.30pm**

**1.0 Apologies**

Apologies were received and accepted from Councillor Mr. W. (Bill) Millington,  
Ward Councillor Mr. Graham Powell, Parish Lengthsman Mr. Terry Griffiths  
PCSO Fiona Witcher representative from Golden Valley Safer Neighbourhood Team not present  
Linzy Outtrim Locality Steward not present

**2.0 Minutes**

The Minutes of the Ordinary Group Parish Council Meeting No ABPC/MW/077 held on Tuesday 3<sup>rd</sup> November 2015 were unanimously confirmed as a true record and signed by the Chairman.

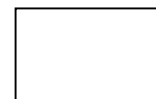
**3.0 Declarations of Interest**

- 3.1** To receive any declarations of interest in agenda items from Councillors  
There were no declarations of interest made
- 3.2** To consider any written applications for dispensation  
There were no written applications for dispensation made

**The Parish Council resolved to change the order of business at this time to Item 8.0**

**8.0 Abbeydore Village Hall**

- 8.1** Confirmation of grant receipt  
Abbeydore Village Hall Big Lottery Fund Grant received 27<sup>th</sup> November 2015 £8,658.00  
Contract signed and returned to Big Lottery Fund
- 8.2** To approve purchase and installation of Hearing Loop  
Clerk authorised to instruct Sound Induction Systems Ltd to install Hearing Loop System  
£1,442.00 + VAT
- 8.3** Confirm design and colour of new seating and agree delivery arrangements  
Clerk authorised to order 72 x Claret Fabric Chairs from Viking-direct.co.uk (pack of 4) £199.00  
+ VAT Total cost £3,482.50
- 8.4** Agree method for disposal of old seating  
Village Hall Committee members to arrange disposal of old chairs



### 8.5 Agree type and location of Defibrillator

Clerk authorised to order Outdoor Heated Alarmed AED Cabinet £529.00 + VAT and iPad SP1 Automatic Defibrillator from Direct 365.co.uk £1,295.00 + VAT  
(To be connected on outside wall by electrician when installing lights)

### 8.6 Update on new lighting for the main Hall

Clerk authorised to instruct Proelectrical to fit New Light Fittings and Low Energy Bulbs in main hall £1,880.00 including VAT

As yet no copy of the Constitution had been found but Abbeydore Village Hall Charity Number is 219804

Trustees are still needed on The Village Hall Management Committee

The Clerk asked to contact Mr. Gerald Powell again reference gutters and surrounding foliage asking if it could be cleared and cleaned thus reducing the damp problems.

## The Parish Council resumed the correct order of business at this time to Item 4.0

### 4.0 Financial Report

#### 4.1 Bank Balances as per statements @ 4<sup>th</sup> December 2015

Treasurers Current Account	£17,155.32
Business Bank Deposit Account	£6,541.99

#### 4.2 Receipts

Herefordshire Council Lengthsman / P3 Scheme 2 <sup>nd</sup> Quarter reimbursement of £825.00 (applied for but as yet not received)	
Abbeydore Village Hall Big Lottery Fund Grant 27/11/2015 BGC	£8,658.00

#### 4.3 Payments

Clerk's Salary November 2015 Gross	£297.76
Clerk's Vehicle Expenses	£6.98
Postage	£6.88
Hall Heating	£3.00
TAX £59.60 NIC £0.00	
Clerk's Salary December 2015 Gross	£297.76
Clerk's Vehicle Expenses	£6.14
Postage	£2.98
Hall Heating	£3.00
TAX £59.60 NIC £0.00	
HMR&C TAX & NICs	£178.80
Herefordshire Association of Local Councils (HALC) Invoice No 6185 Website Wonder Training (reimbursement paid by cheque by Clerk)	£30.00
Herefordshire Association of Local Councils (HALC) Invoice No 7000 2016-2017 membership	£353.01
Plusnet PLC 2570640-3 Broadband 28/10/2015 Direct Debit Bank Statement No 71	£9.99
Plusnet PLC 2570640-3 Broadband 27/11/2015 Direct Debit Bank Statement No 72 (Clerk to investigate and find a cheaper deal)	£34.48

**Resolved unanimously** that all payments are approved

Precept for 2016/2017 submitted to Herefordshire Council for £7,200.00



## 5.0 Neighbourhood Plan Update

Councillor Mr. T. Murcott gave an update of progress to date  
Flood Risk Survey in Ewyas Harold reference School, now almost completed  
All comments to be added to the Plan  
Comments from Abbeydore and Bacton all supportive  
Next Consultation 16 required, then Referendum

## 6.0 Public Question Time

No matters raised

## 7.0 To Receive Reports from:-

### 7.1 West Mercia Police

No Police present See Item 12.0

### 7.2 Ward Councillor's Report

Ward Councillor Mr. Graham Powell sent his report by email January 2016  
(handed out to all present, posted to Councillor Mr. W. (Bill) Millington)

#### **Recent Council Decisions: -**

The Council has recently made three decisions that have attracted a higher than normal level of discussion and comment and, as I am unable to attend the GPC meeting, I have included a full report on all three: -

#### **Smallholdings Estate**

There is a division of opinion but the council has resolved to undertake a structured sale of the entire smallholding estate taking into account expert legal advice as to achieving best value for the council and excluding land and/or buildings, which are identified as having potential development value which should be retained for separate promotion and sale/development to maximise commercial/development value;

The provisions of the 2009 strategy did not enable the transformation of the estate, which was hoped for to be realised. The low turnover of the tenancies has prevented the move to viable progression units being created.

The backlog of maintenance required to be undertaken by the council continues to grow despite a significant capital injection in the early years of the strategy. The on-going investment needed to rectify the situation does not represent value for money or produce any significant improvement in the gross rate of return.

Although most of the land will continue to be afforded agricultural use following sale, there are significant areas of land that could be afforded alternative use value under the recently adopted core strategy. These sites could provide valuable residential, commercial or infrastructure creation opportunities and should be marketed independently of the core agricultural holdings, which are likely to remain as current use in the open countryside.

The proposal for a structured sale reflects the need to seek best overall value for the asset.

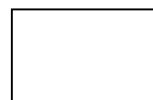
All options for disposal will be explored in order to optimise any capital receipt.

A disposal plan will be submitted to Cabinet for approval by April 2016 and there will be full discussion with tenants impacted by the decision.

#### **Hereford Library**

It has been resolved that Hereford Library Users Group (working with other relevant stakeholders) be invited to confirm by the end of February 2016, whether or not they wish to work with the council to explore options for future service delivery of a library in Hereford; Hereford (LUG) has been campaigning for a new or improved library for many years. Though there may be a number of other groups and individuals interested in Hereford library, it is suggested working through the LUG as the official membership body linked to the library. It is expected there would be involvement from the Woolhope Club, Hereford Museum Support Group and potentially the Friends of Herefordshire Museums and Arts.

The council will provide time within which discussions can be held with the LUG and interested stakeholders to establish the community appetite to pursue an alternative model of delivery (whether at the Broad Street site or an alternative). Terms of reference to include:



The authority could not allocate more than £900k

Agree timescale on next stages, including producing outline proposals and business case

That a scheme would need to enable earned income to offset revenue costs for running the Hereford library

The operation of the service and the ownership of the building can form part of the discussion

The LUG (possibly with a combination of other stakeholders) would run any fundraising campaign The options for the museum service will be subject to a separate report, but could be included in a scheme.

The LUG has been given until the end of February 2016 to consider and consult members and stakeholders on the level of their commitment to lead a community scheme. In this time the draft terms of reference on a partnership between the local authority can be developed and the time scale for further stages.

### **Car Parking Charges**

There will be changes to car parking tariffs across the county from February 2016 - the last general tariff increase was Nov 2012. Full details of the revised charges have been published on the council website.

Prior to finalising proposals a detailed consultation was carried out with the market town councils, Hereford City Council and local stakeholders. Feedback indicated a level of concern with the proposed tariffs. However a number of those responding proposed concessions to help support economic, leisure and transport objectives. In addition to putting forward a number of concessions Ledbury, Leominster and Ross- on-Wye town councils submitted redesigned charging structures and tariffs levels.

The redesigned charging structures have been considered and generally accepted as alternatives to those which formed part of the consultation.

The concessions incorporated in the final recommendations are;

Free parking from 6pm in Leominster and Ross, and the continued free evening parking in Ledbury.

Free bank holiday parking in Ledbury.

A single £1 all day Sunday tariff in Leominster and Ross which is cheaper than current charges.

A £1.00 one hour tariff for Hereford car parks (in the control of the council) after 6pm and a £1.50 all evening tariff for those wishing to stay longer than an hour.

A £1.00 one hour tariff for St Martins 1 car park, in Hereford, after 3pm and a £1.50 tariff for those wishing to stay longer than an hour after 3pm. Due to the car parks proximity to the leisure pool a reduced tariff would help support after school activities, healthier lifestyles and increased physical activity.

For commuters or regular car park users the ability to purchase seasons tickets at specified car parks, which deliver a substantial saving on individual ticket purchases.

For those wishing to use Merton Meadow and St. Martins 2 (overflow) car parks, in Hereford, a reduced all day tariff of £4.00 will be available for those purchasing a ticket between 5am and 8am. This supports the parking strategy by helping to reduce peak hour congestion.

Extending the option to stay longer than the current four-hour maximum stay on the short stay car parks; Gaol Street, West Street and Shirehall (Saturday and Sunday only), Hereford.

The introduction of a 30 minute stay option in Hereford short stay car parks; Gaol Street, West Street, Shirehall (Saturday and Sunday only) and Maylord.

In addition to introducing a number of concessions the parking service is undertaking a programme of replacing the existing pay and display machines across the county. The new machines will enable the council to introduce a more flexible approach to both tariff levels and charging structures to assist in managing peak traffic flow whilst supporting the retail core.

Through the introduction of the new technology the council will look to trial tariff offers periodically throughout the year and monitor their impact. This will help inform future tariffs structures the potential for further concessions to better support the economic viability of the county.



The new machines in Hereford City will also allow motorists to make payment for their parking by credit/debit and contactless cards. This is in addition to the current payment method of coins or pay by phone. These proposals will further modernise the service, give an incentive to use council car parks and improve convenience for users addressing, in part, comments from Hereford Business Improvement District and others responding to the consultation.

### **7.3 Lengthsman Report**

Parish Lengthsman Mr. Terry Griffiths not present and no report available  
Water problems opposite Pentwyn Cottage  
Above Grange View Bacton  
Linzy Outtrim Locality Steward to be contacted as soon as possible  
Terry asked to clean Road Signs

### **7.4 Parish Footpath Officer Report**

Councillor Mr. D. Cook updated the Parish Council on issues to date

### **7.5 Locality Steward Report on Highways & PRow**

See Item 12.0

## **9.0 Parish Council Website & Electronic Communications**

The Parish Clerk had created a dedicated Website for Abbeydore & Bacton Group Parish Council which now had uploaded information both archival and current  
Twelve months of Agendas, Minutes etc.  
The Clerk would now keep the website maintained and up to date

## **10.0 Broadband Update**

Councillor Mr. T. Murcott stated that a new tender later this month by Gigaclear would be under way in the near future updating rural areas as much as possible

## **11.0 Dore Abbey Parking Arrangements**

Dore Abbey parking in Abbeydore is in the Neighbourhood Development Plan  
Councillor Mr. T. Murcott reported that after enquiries the contractor in question was unable to quote for the works so another contractor has been approached..

## **12.0 Information Sheet**

Sheet to include update on previous action points and a list of correspondence received

December 2015	Herefordshire Association of Local Councils (HALC) Information Corner – 24 <sup>th</sup> December 2015
December 2015	Transparency Grant Lap Top, {Scanner, Copier, Printer}, Website Annual Costs, Training Total £650.00 applied for
23 <sup>rd</sup> December 2015	Carers Health & wellbeing Service from Crossroads Care Booklet + Letter Drop In Day Monday 1 <sup>st</sup> February 2016, 10.00am and 3.00pm Aspire Community Hub, Canal Road
18 <sup>th</sup> December 2015	Dear All This is the last briefing of the year; I'll send out the next one on January 8 <sup>th</sup> This week, I am pleased to report that the following works, amongst others, have been carried out in our locality: <u>Golden Valley North</u> Footpath roadside pointers replaced on PRow's in Cusop, Clifford, Bredwardine, and furniture delivered to landowners. Pothole repairs on the C1207 at Peterchurch, C1208 Dorstone, C1205 Michaelchurch Escley, Hacton Lane in Preston on Wye Replacement of a road narrows sign on the C1205 Michaelchurch Escley Sign cleaning along the length of the B4352



Golden Valley South Repair of a damaged channel on the C1203 at Longtown  
Installation of new gullies and repair to the road surface on the C1218 Clodock. Additional works will take place here shortly to repair a blocked gully.

Pothole repairs at Middle Maes Coed

Stoney Street

Pothole repairs on the C1098 at near Lulham, C1196 Canon Bridge, C1199 Eaton Bishop, Ruckhall Lane, B4348 near Vowchurch, B4352 Clehonger

**This week I have:** Attended several stakeholder meetings to discuss drop kerb applications, bins, footpaths, overgrown trees and hedges

Completed A, B and Priority C/U road inspections

Continued to inspect and raise defects where necessary on enquiries raised by members of the public and councillors

**Next week I will be:** Attending meetings with stakeholders

Carrying out site inspections and answering enquiries

**Herefordshire Council website is the one-stop-shop for up to date information**

Maps and timetables for grass cutting and pot holes are now available on the Council's website.

[Grass Cutting](#) [Potholes](#) [Public Rights of Way](#)

Over the year since Jan 1<sup>st</sup> I have raised 2087 defects, and the team as a whole have raised 21330 defects.

Have a lovely weekend, and a wonderful Christmas. Best wishes Linzy

**22<sup>nd</sup> December 2015**

**Golden Valley Safer Neighbourhood Team (SNT) Briefing**  
**10th - 22nd December 2015**



Crime Trends

Abbeydore A container within a farmyard workshop was broken into sometime between 6pm on Sunday 20th December and 8am on Tuesday 22nd December. A quantity of air tools were taken from a drawer unit in the container Incident ref 244-s-221215

Longtown Fourteen ewes in lamb have been stolen from a field near the border with Craswall; this happened sometime between 12 noon on Saturday 19th December and 12 noon on Tuesday 22nd December Incident ref 429-s-221215

Madley A garage at a property in Brampton was broken into sometime overnight on Friday 11th/Saturday 12th December, and a long reach Husqvana hedge trimmer was stolen Incident ref 306-s-121215

Horsewatch The West Mercia Horse Watch website has gone live this week

It can be found at [www.westmerciahorsewatch.co.uk](http://www.westmerciahorsewatch.co.uk)

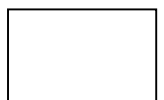
Mobile Phone Due to problems with the EE mast, we have very little signal on the work mobile in many areas, and no signal at all in Peterchurch so, messages may be on the phone for some time before we get them. Please call 101 if you are reporting an incident or a crime, and if it's not urgent we do have a Blackberry now, the number is **07816 172502**

Finally, we would like to wish everyone a very Merry (crime-free) Christmas and a Happy New Year.



Kind Regards *Fiona* **Golden Valley Safer Neighbourhood Team**

**PS 1954 Nick Green (Based at Ledbury) PC 2514 Tom Milton PCSO 6173 Fiona Witcher  
PCSO 6433 Lucy Morris Peterchurch Police Station Peterchurch HR2 0RR 101 ext 4820**



Team mobile 07779 141232 (Non urgent messages only) Team Blackberry 07816 172502  
( Non urgent messages only) [goldenvally.snt@westmercia.pnn.police.uk](mailto:goldenvally.snt@westmercia.pnn.police.uk)

Clerk to investigate caravan opposite The Neville Arms

**13.0 Agenda of Next Meeting**

Neighbourhood Development Plan - Abbeydore Village Hall - Broadband

**14.0 Date, Time and Venue of Next Meeting**

Confirmed that the next meeting will be the Ordinary Meeting of the Group Parish Council and will be held on **Tuesday 1<sup>st</sup> March 2016** in **ABBEYDORE Village Hall** meeting to commence at 7.30pm

Parish Council meeting declared closed at 9.10pm

Signed..........

Parish Councillor Mr. David Watkins Chairman

Dated this day 1<sup>st</sup> March 2016